



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
www.ladpw.org

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

July 7, 2005

IN REPLY PLEASE

REFER TO FILE: **PJ-1**

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**VAL VERDE COMMUNITY REGIONAL PARK
GENERAL IMPROVEMENT PROJECT
ADOPT AND ADVERTISE
SPECS. 6546; C.P.s 86410 AND 86490
SUPERVISORIAL DISTRICT 5
3 VOTES**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER AND
DIRECTOR OF PARKS AND RECREATION THAT YOUR BOARD:**

1. Find that the project is categorically exempt under the California Environmental Quality Act (CEQA) Guidelines in accordance with Article 19, Sections 15301(d) and (l)(4); 15302; 15303(d) and (e); and 15304 (b); and under Classes 1(c) and (h)(4); 2; 3(a) and (b); and 4(c) of the County of Los Angeles Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987.
2. Adopt plans and specifications to construct the Val Verde Community Regional Park General Improvement project at an estimated construction cost of \$1,642,000, funded by the Safe Neighborhood Park Propositions of 1992 and 1996, Park In-Lieu Fees from Park Planning Area 35, the General Fund, and State Proposition 40 Per Capita Grant Funds, and instruct the Executive Officer to advertise for bids to be received and opened on August 23, 2005, in accordance with the Instruction Sheet for Publishing Legal Advertisements (Enclosure B).
3. Approve the Youth Employment Plan (Enclosure C).

4. Authorize the Acting Director of Public Works to execute a consultant services agreement with the apparent lowest responsible bidder to prepare a baseline construction schedule for a not-to-exceed fee of \$3,100 funded by existing project funds.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended actions will allow Public Works to solicit construction bids for the Val Verde Community Regional Park General Improvement project.

Val Verde Community Regional Park is located in the unincorporated community of Val Verde southwest of Castaic in the Fifth Supervisorial District. The park is approximately 58 acres and was originally developed in the 1920s. The upper area of the park consists of undeveloped hillsides and canyons. The lower developed area of the park includes a clubhouse building, swimming pool and pool building, two restroom buildings, ball field, tennis and basketball courts, play area, picnic areas, shuffleboard court, horseshoe pits, and two parking lots. The San Martinez Wash runs through the park, south of San Martinez Road in the lower area of the park.

The project will consist of replacing and relocating one of the existing restroom buildings and the play area; renovating the ball field, basketball court, and tennis court; constructing drainage and miscellaneous site improvements, including accessible walkways, security lighting, landscaping and irrigation, upgrading the basketball court lighting, and providing new tennis court lighting. The project will also provide the required modifications to the existing ball field to allow use as a multipurpose field for expanded sports programming.

The project also includes two additive alternates that may be awarded if favorable bids are received. The additive alternates are estimated at a combined value of \$45,054 and include:

- Replacing the chainlink fence around the tennis court
- Providing a remote modem controller for the sports lighting at the basketball and tennis courts

The proposed agreement requires the apparent lowest responsible bidder to prepare a baseline construction schedule that conforms to the County's schedule specification, which is critical to successfully managing construction activities by both the contractor and the County. Bid specifications provide that if the apparent lowest responsible

bidder fails to complete an acceptable schedule, the Acting Director of Public Works may return to your Board to recommend that the bidder be determined nonresponsible and recommend awarding the construction contract to the next lowest responsible bidder, contingent on that bidder completing a baseline schedule that conforms to the County's specifications.

Implementation of Strategic Plan Goals

These actions meet the County's Strategic Plan Goals of Fiscal Responsibility, Community Service, and Children and Families' Well-Being since the project is an investment in public infrastructure and will provide enhanced recreational opportunities to assure good health and social and emotional well-being in the unincorporated area of Val Verde.

FISCAL IMPACT/FINANCING

Your Board previously approved a base construction budget of \$1,134,868. The total project cost previously approved by your Board, including plans and specifications, plan check, construction, youth employment, equipment/utility connection fees, consultant services, miscellaneous expenditures, and County services, was estimated at \$1,874,325.

The project is currently funded from the Safe Neighborhood Park Propositions of 1992 and 1996 (\$692,662), Park In-Lieu Fees from Park Planning Area 35 (\$881,663), prior year Capital Project net County cost (\$49,641) and State Proposition 40 Per Capita Grant Funds (\$250,359).

In light of the rising construction costs currently being experienced throughout the construction industry, Public Works obtained an independent cost estimate, which predicted a construction cost of \$1,642,000. This would increase the overall project budget to \$2,608,200.

Based on the potential for increased project costs beyond the available funding and the volatility of the current construction market, we are recommending that your Board proceed with obtaining bids for construction and defer any adjustments to the project budget until the bid process has been completed. At that time, we will return to your Board with final recommendations regarding the project scope, funding, and contract award.

Operating Budget Impact

Based upon current salaries and employee benefits, Parks and Recreation currently estimates a one-time start up cost of \$21,800, which includes \$7,500 to provide supplies and equipment to maintain the renovated and expanded ball field and outdoor tennis court and \$14,300 to provide the sports equipment, supplies and portable bleachers for expanded athletic programs at the improved multipurpose ball field. In addition, Parks and Recreation anticipates an increase in ongoing operating costs of \$51,768, including \$35,564 for maintenance staff, supplies and utilities necessary to maintain the improvements, a pretreatment unit for the septic system and new lighting; and \$16,203 in increased programming costs for staff and supplies to provide additional recreational programs at the ball field and tennis courts.

Based on the current project schedule, Parks and Recreation would incur the one-time and ongoing operating costs beginning in Fiscal Year 2005-06 and the ongoing costs beginning in Fiscal Year 2006-07.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The project schedule has been extended to allow community input during the design phase and to revise the plans based on the community input and jurisdictional review comments. In addition, the scheduled construction duration has been increased by three months in consideration of the extra work required to protect the existing oak trees during construction.

A standard construction contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract.

The project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, bidders will be required to attest their willingness to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees about Board Policy 5.135 (Safely Surrendered Baby Law) and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

Bidders will also be required to show full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

To ensure that the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported will be considered before making a recommendation to award.

Under the provisions of the County of Los Angeles Regional Park and Open Space District policy, Parks and Recreation is actively pursuing employment opportunities to meet the County's Youth Employment Minimum Obligation. The estimated cost of the Youth Employment Plan for this project is \$4,750 as detailed in Enclosure C. In addition, the plans and specifications encourage the contractor to employ youth on the project.

ENVIRONMENTAL DOCUMENTATION

The proposed project is categorically exempt under CEQA in accordance with Article 19, Sections 15301(d) and (l)(4); 15302; 15303(d) and (e); and 15304 (b); and under Classes 1(c) and (h)(4); 2; 3(a) and (b); and 4(c) of the County of Los Angeles Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, because the project will involve reconstruction, repair, minor alterations of existing park facilities, new construction of small facilities and new landscaping involving negligible or no expansion of use beyond that previously existing at the park. Public Works will file a Notice of Exemption with the Registrar Recorder/County Clerk.

CONTRACTING PROCESS

Advertising for bids in accordance with the County's standard Instruction Sheet for Publishing Legal Advertisements (Enclosure B).

As requested by your Board on February 3, 1998, this contract opportunity will be listed on the Doing Business with Us website.

Following receipt of bids scheduled for August 23, 2005, we will return to your Board for construction contract award.

Participation by Community Business Enterprises in the project is encouraged through Public Works' Capital Projects' Community Business Enterprises Outreach Program and by monitoring the good faith efforts of bidders to utilize CBEs.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The park will remain open during the nine-month construction duration scheduled to begin in November 2005. However, access to the play area, basketball court, tennis court, and ball field will be limited during construction.

The project specifications require the contractor to coordinate its construction schedule with the daily functions and activities of the park facility to minimize disruption of services and to maintain access to the park area during construction.

The completed project will allow Parks and Recreation to expand its sports programs and recreation activities in response to community input. In addition, the improved facilities and amenities will contribute to a safer and healthier environment for both passive and programmed park activities.

The Honorable Board of Supervisors
July 7, 2005
Page 7

CONCLUSION

Please return one adopted copy of this letter to the Chief Administrative Office (Capital Projects Division), Parks and Recreation, and Public Works.

Respectfully submitted,

DONALD L. WOLFE
Acting Director of Public Works

DAVID E. JANSSEN
Chief Administrative Officer

RUSS GUINEY
Director of Parks and Recreation

SP:njc
U:\general\park\Val Verde Park\admin\BdLtr\Adopt.doc

Enc. 3

cc: County Counsel
Department of Public Social Services (GAIN/GROW Program)
Office of Affirmative Action Compliance (Ozie Smith)

July 7, 2005

ENCLOSURE A

**VAL VERDE COMMUNITY REGIONAL PARK
GENERAL IMPROVEMENT PROJECT
ADOPT AND ADVERTISE
SPECS. 6546; C.P.s 86410 AND 86490**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date	Revised Completion Date
Construction Documents	09/25/04	12/27/04*
Jurisdictional Approvals	11/22/04	06/30/05*
Construction Award	03/29/05	10/18/05
Construction Start	04/20/05	11/02/05
Substantial Completion	10/17/05	07/27/06
Final Acceptance	12/15/05	09/27/06

*Actual completion date.

II. PROJECT BUDGET SUMMARY

Budget Category	Board Approved Project Budget	Independent Cost Estimate
Drainage Study	\$ 32,580	\$ 32,580
Programming	\$ 11,500	\$ 11,500
Plans and Specifications		
Basic Design Services	\$ 71,700	\$ 71,700
Construction Administration	16,070	16,070
Additional Consultant Services	7,500	7,500
A/E Additional/Reimbursable Services	10,910	10,910
Total A/E Contract	\$ 106,180	\$ 106,180
Plan Check and Jurisdictional Reviews	\$ 13,496	\$ 13,496
Construction		
Construction Contract	\$ 1,134,868	\$ 1,642,000
Change Order Contingency (10 Percent)	113,487	164,200
Youth Employment*	0	10,050
Total Construction	\$ 1,248,355	\$ 1,816,250
Other Consultant Services**	\$ 68,225	\$ 97,685
Miscellaneous Expenditures	\$ 7,363	\$ 7,363
County Services***	\$ 386,626	\$ 523,146
TOTAL	\$ 1,874,325	\$ 2,608,200

*Includes youth labor and materials.

**Includes previous Parks and Recreation expenditures for drainage study (\$15,400) and schematic design (\$12,500) by Owen Group.

***Includes increase due to extended project schedule.

July 7, 2005

ENCLOSURE B

**VAL VERDE COMMUNITY REGIONAL PARK
GENERAL IMPROVEMENT PROJECT
ADOPT AND ADVERTISE
SPECS. 6546; C.P.s 86410 AND 86490**

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for two weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to Architectural Engineering Division, Department of Public Works, 900 South Fremont Avenue, Eighth Floor, Alhambra, California 91803-1331.

**OFFICIAL NOTICE
INVITING BIDS**

Notice is hereby given that the Director of Public Works will receive sealed bids for furnishing all materials, labor, and equipment required to complete construction for the following work:

<u>SD</u>	<u>SPECS</u>	<u>PROJECT</u>	<u>BID DOC. FEE</u>	<u>DATE OF BID OPENING</u>
5	6546	Val Verde Community Regional Park General Improvement Project 30300 West Arlington Street Saugus, CA 91384	\$50	08/23/05

Copies of the project manual and drawings may be obtained at the Cashier's Office, Department of Public Works, Mezzanine Floor, 900 South Fremont Avenue, Alhambra, California 91803, for the fee stated above. For bid information, please contact Ms. Grace Stohs with Architectural Engineering Division at (626) 458-5114. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's Office before 10:45 a.m. on the date indicated. Bids will be publicly opened, examined, and declared by Public Works at 11 a.m. on this date in Main Conference Room, Fifth Floor, 900 South Fremont Avenue, Alhambra, California 91803.

Bids must conform to the drawings and project manual and all bidding requirements. This project requires the prime contractor to possess an A or B license classification at the time of bid. The contractor should verify to his/her satisfaction that he/she holds the correct license for this type of project.

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts, as defined in Section 2000 of the Public Contract Code, to contract with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical errors and discrepancies in bids submitted in the public's interest.

Si necesita información en Español, por favor llame al telefono (626) 300-2314.



Upon 72 hours notice, Public Works can provide program information and publications in alternate formats or make other accommodations for people with disabilities. In addition, program documents are available at our main office in Alhambra (900 South Fremont Avenue), which is accessible to individuals with disabilities. To request accommodations ONLY, or for more ADA information, please contact our departmental ADA Coordinator at (626) 458-4081 or TDD (626) 282-7829, Monday through Thursday, from 7:00 a.m. to 5:30 p.m.



Con 72 horas de notificación, el Departamento puede proveerle información y publicaciones sobre el programa y formatos alternativos o hacer adaptaciones para incapacitados. Además, documentación sobre el programa está disponible en nuestra oficina principal en Alhambra (900 South Fremont Avenue), la cual es accesible para individuos con incapacidades. Para solicitar adaptaciones SOLAMENTE, o para mas información del ADA, pongase en contacto con nuestro Coordinador del ADA del Departamento al (626) 458-4081 o TDD (626) 282-7829, de lunes a jueves de las 7:00 a.m. a 5:30 p.m.

By order of the Board of Supervisors of the County of Los Angeles, State of California, dated July 19, 2005.

Specs. 6546

VIOLET VARONA-LUKENS, EXECUTIVE OFFICER
OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES

July 7, 2005

ENCLOSURE C

**VAL VERDE COMMUNITY REGIONAL PARK
GENERAL IMPROVEMENT PROJECT
ADOPT AND ADVERTISE
SPECS. 6546; C.P.s 86410 AND 86490**

YOUTH EMPLOYMENT PLAN

Background:

The project will consist of replacing and relocating one of the existing restroom buildings and the play area; renovating the ball field, basketball court, and tennis court; constructing drainage and miscellaneous site improvements, including accessible walkways, security lighting, landscaping and irrigation, upgrading the basketball court lighting, and providing new tennis court lighting. The project will also provide the required modifications to the existing ball field to allow use as a multipurpose field for expanded sports programming.

Task(s) that may be Performed by Youth:

Parks and Recreation will employ youth to remove play equipment and fencing at the play area; demolish the restroom building; and remove backstop and dugout fencing and bleachers at the ball field.

Estimated Cost of Youth Employment:

Total estimated hours of youth employment	500
Cost per hour	<u>\$ 9.50</u>
Total estimated cost of youth employment	\$ 4,750

Method of Youth Employment:

Youth referrals for employment will be provided by the County of Los Angeles Departments of Children and Family Services, Community and Senior Services, Public Social Services, Probation, and/or by a school district. Youth employment will be managed and supervised by Parks and Recreation staff. In addition, the contract documents will require the contractor to make a good faith effort to employ youth from the community in which the project is being carried out in conformance with the County's definition of at-risk youth.

Youth Employment Goal (YEG):

Under the provisions of the Los Angeles County Regional Park and Open Space District policy on employment of youth, the Youth Employment Minimum Obligation (YEMO) of the County of Los Angeles is \$15,739,750 (equal to 50 percent of the total maintenance and servicing funding from Proposition A of 1992 and 1996). Parks and Recreation continues to actively pursue employment opportunities for youth on all projects. However, the County has met its YEG as follows:

Accomplished

Project Support	\$ 827,444
Maintenance	\$ 267,376
Other New Youth Employment*	\$ <u>23,250,485</u>
YEMO Total	\$ 24,345,305

* Various parks and other County programs.